

Scott Stevens

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PROFILE

Bachelor of Management student with experience in leadership and relationship building. Strengths in quantitative analysis, excel spreadsheets, Bloomberg terminal, and public speaking. Highly motivated, results driven and reliable.

EDUCATION

Bachelor of Management, Finance 2011 - Present
University of British Columbia, Kelowna, BC
Key classes (Financial Accounting: 88%, Corporate Finance: 87%, Organizational Behaviour: 90%)

- Expected date of completion: April 2015

WORK EXPERIENCE

Milestones Grill and Bar Kelowna, BC June 2013 – Sept. 2013
Server

- Learned the importance of providing exceptional customer service
- Comfortable managing large groups and organizing multiple customer parties
- Established strong skills in upselling menu items

PRT Growing Services Ltd. Armstrong, BC May 2012 – Aug. 2012
Accounts Payable and Payroll Relief June 2011 – Aug. 2011

- Prepared basic accounting documents such as General Ledgers
- Coordinated courier deliveries to many different facilities throughout North America
- Reconciled employee expense reports as well as company invoices

Custom Car Concepts Vernon, BC Dec. 2008 – July 2009
Sales Associate

- Developed strong sales skills and learned to build lasting customer relationships
- Balanced weekly cash reports and managed companies bank deposits
- Produced daily sales and cash reports to effectively track inventory and monitor sales progress

ADDITIONAL EXPERIENCE

UBC Portfolio Management Group Sept. 2013 – Present
University of British Columbia, Kelowna, BC
President

- Manage operative aspects of group and ensure productivity and performance
- Analyze stocks for portfolio based on growth model principles
- Work closely with other executive members to lead team of 50 individuals
- Successfully outperformed S&P/TSX 60 by 4.12%

ACTIVITIES & INTERESTS

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- Member of UBC Toastmasters Sept. 2013 – Present
 - Mentor for district Young Entrepreneurship Challenge 2010
 - Passionate about exercise science and nutrition, skiing, golfing, wakeboarding and travelling